

Partnerships 4 Families
July 15, 2011

Members present: Jacque Happe, Donna Sutton, Everett Grasty, Chris Polking, Amy Carpenter, Sam Graeve, David Ohrt, Area Director Cindy Duhrkopf
Excused: Patricia Nielsen, Jean Stadlander, Rod Rowland, JoAnn Klocke
Guest: Trisha Christensen, Jeanie Running, LouAnn Mowrey, Sara Skinner, Cindy Kail

Vice Chair David Ohrt called the meeting to order at 10:30 a.m. Members introduced themselves and welcomed new members and guests.

Graeve made a motion to approve the agenda, Grasty seconded the motion. The agenda was approved.

Minutes of June 2011 meeting were reviewed by the board. Sutton moved to approve the minutes as written and Polking seconded the motion. All voted in favor.

Public Input: There was no public input.

Coordinators Report:

Website: Zea Creative has completed the update and training for area director

Updating Technology: New computer is working out wonderful with the updated software, finding compatibility is great with state forms..

SW Iowa Directors Meeting: Meeting July 28th to work on Levels of Excellence with other directors.

H.O.P.E.S. Quarterly Meeting: Final meeting of they year was held June 6th. Every Child Reads training was completed.

Levels of Excellence: Much of August will be dedicated to organizing plan for Levels of Excellence.

Board Members: Still seeking Guthrie County member from Panora area and faith representative.

Preparations for FY12: State contract was submitted June 30th, program contracts will be processed after board meeting.

FY11 Annual Report: Collecting information from programs for annual report, will be submitted by September 15th. An electronic version will go out to board members for their approval prior to our Sept 16th meeting.

Financials: Closing out FY11 and beginning FY12

Preschool: Getting preschool assistance forms out to preschools who will be participating with P4F in tuition assistance. No longer doing any transportation assistance. Making a plan for support of final two preschools for QPPS support during this year

Vacation: Cindy will be out of state August 1 thru 5. Will return to the office on August 8th

CCR&R: Monitoring changes in CCR&R due to new state contract. Providers had to reapply this year for a new five year contract. A summary of services was provided to the board. With new contract, all of our 4 counties will be served by one child care consultant. Our empowerment area needs to continue to be a gap-filling service and not duplicative.

Old Business:

Finalize FY12 Allocations

P4F Area Director: Grasty moved and Graeve seconded that the director's allocation would be approved with a 5% raise effective July 3, 2011, utilizing \$15,000 from Preschool Assistance. All voted in favor.

HOPES: Graeve moved to amend the allocation to HOPES to \$256,358 with Grasty seconding the motion. All voted in favor with Sutton abstaining.

Child Care Project: Carpenter moved to amend the allocation to the Child Care Project to \$64,387.09 and Grasty seconded the motion. All voted in favor. Sutton moved and Grasty seconded that if the person who is currently employed by the Child Care Project resigns, the board would reevaluate the scope of the Child Care Project contract. All voted in favor.

P4F Preschool Assistance: Polking moved and Grasty seconded to allocate \$119,348 to preschool funding. All voted in favor.

New Business:

New Performance Measures: Duhrkopf reviewed the new performance measures with the board and what has recently changed in the final measures. Grasty moved that the board will comply with the new performance measures and Graeve seconded. All voted in favor.

Yearly schedule of meetings: Sutton moved and Graeve seconded that the annual schedule be approved for next year. All voted in favor.

Other Business: There was no additional business.

Financial Report and Business:

Vouchers: Polking moved and Grasty seconded to approve the vouchers for the month. All voted in favor.

Grasty moved and Graeve seconded that the meeting be adjourned at 11:45 a.m. All voted in favor.

Next Meeting

September 16, 2011 at 10:30 a.m. in Coon Rapids