

**Partnerships 4 Families  
Empowerment Board of Directors  
Agenda  
February 18, 2011 10:00 to Noon  
Coon Rapids Municipal Building  
Draft**

Welcome and Introductions

Approval of Agenda Action

Approval of Minutes Action  
November 2010

Public Input

Coordinators Report:

Old Business: Information  
Carroll County HOPES Celebration

Updating By Laws Discussion

New Business:

New Board Member, Guthrie County BOS Action  
Everett Grasty

Official Location of Materials Action

Legislative Session Information  
EC Day on the Hill February 9th

Reports from Programs Information  
Handed out at the meeting

Request for Proposals FY12 Action

H.O.P.E.S. Program Discussion Information  
Success, Challenges, Trends

Other Business:

Financial Report and Business

Vouchers Action

Next Meeting  
March 18, 2011 at 10:30 in Coon Rapids

## **Coordinators Report:**

**Website:** Encountered complications when updating, continuing to learn more troubleshooting to make the site work.

**Early Childhood Task Force meetings:** Will meet in February, the focus will be advocacy.

**Family Support Credentials:** Carroll County celebration took place on January 17<sup>th</sup>. Guthrie County submitted a request for their site in April. Audubon is in the process of being assigned their third mentor.

**SW Iowa Directors Meeting:** Will meet on January 27th. We plan to work together in developing a policies and procedures manual.

**H.O.P.E.S. Quarterly Meeting:** Will be held in February.

**Community Health Needs Assessment and Health Improvement Plans:** County Public Health agencies across the state are conducting the CHNA/HIP this year. Duhrkopf continues to participate.

**Levels of Excellence:** State has not put a definite plan in place as to when we would have to submit for Levels of Excellence. An estimation is 2013.

**Board Members:** Still seeking Guthrie County member from Panora area.

**Greene County Early Learning Center:** Working with GCELC Board regarding needs assessment and long range plan, attending their board meetings to assist.

**DUNS Number:** At the states request we applied for and received a DUNS number that will allow for easier tracking of federal funds to any agency receiving the funds.

**AmeriCorps *Build Our Future*:** IEAYC has received funding to provide AmeriCorps positions at child care centers or Head Start classrooms beginning next fall. The Carroll, Crawford and Greene county area is being focused on for one or more positions. Duhrkopf is assisting Ashley Blake the coordinator in making contact with local child care centers and Head Start.

**On Site Visits to P4F Programs:** Made monitoring visits to programs assisting in understanding the new performance measurers and evaluation of their programs.

**Reporting:** Completed new reporting format for Area Director and Preschool Programs.

**Tracking Legislation:** A great deal of time seems to be spent tracking the legislation.

**Preparations for FY12:** Beginning the preparations for FY12 and budget cuts.