

Partnerships 4 Families
April 20, 2023, 11:00 AM
Meeting location: New Opportunities, Inc. Carroll Room D and Via Zoom

Members present: Rich Stoffers, Chris Lee, Trevor Nunn, Tonya Weber, Char Bintner, Paige Den Adel, Margee Shaffer and Area Director Cindy Duhrkopf
Excused: Alisa Olson, Ann Semprini, Heath Hansen, Dan Meythaler
Guest: None

Quorum was meet.

Chair Nunn called the meeting to order at 11:02 AM.

Approval of Consent Items: A motion was made by Shaffer to approve the Consent Items of Agenda, Minutes and Financials. Duhrkopf did provide a short update on the year-to-date expenditures of the contracts. Bintner seconded the motion. All were in favor of the motion passed.

Board Member Recruitment and Terms, Duhrkopf shared that Rich Stoffers and Dan Meythaler will be stepping down at the end of their terms June 30th. It was determined that to fulfill our Iowa Code regulations that we should fill their positions with male members from either Greene or Guthrie County and that they should have a background in health, human service, or business. Board members will actively seek people to fill those positions.

Discussion and Action Items:

- a. Duhrkopf updated the board that there may be an other alternative for the boards liability insurance next year that will save us money. Mike Franey, our agent for ICAP will investigate it closer to our renewal time.
- b. The FY24 application timeline is as follows: Applications are due May 1st, they will be delivered to board members that same week. The allocation board meeting is scheduled for 11:00 on May 18th and board members should expect the meeting to last a little longer.
- c. The FY24 Board and Area Director budget was presented. Duhrkopf did an in depth overview of the cost to conduct business as an ECI Area. DenAdel made a motion to accept the FY24 P4F Board and Area Director budget that includes a 2.5% pay increase for the Area Director Duhrkopf. Lee seconded the motion. All were in favor the motion passed.
- d. As a follow up to our Mid Cycle Review conducted in November Duhrkopf recommended that the following section regarding virtual meetings be included. Stoffers made the motion to approve the change in Article V title to Meetings and adopt Section 13 of Article 5 and to waive the second reading of the motion. Shaffer seconded the motion. All were in favor and the motion passed.

Article V: ~~Membership and~~ Meetings

Section 13 **Telephonic Meetings:** Subject to other applicable provisions contained in these bylaws, any action which may be taken at a meeting of the Board or a committee of the Board, may be taken by means of a conference call or virtual meeting or a similar communications through which all persons participating in this meeting can hear each other and the participation in a meeting pursuant to this provision shall constitute presence of person at such meeting

2. Discussion and Updates in P4F Early Childhood Iowa Area

- a. An update of the ECI Office staffing was made. Early Childhood Iowa will fall under the Family Well-Being and Protection “division” led by Janee Harvey as the Director. Within that division is the “bureau” of Early Interventions and Support led by Shelley Horak. Also hired as part of the leadership team for ECI is Ann Lebo. At this time, we have not been given any direction as to what areas of ECI Ann Lebo will oversee. Amanda Winslow will remain as the main contact for ECI.
 - b. A summary of the enrollments in Dolly Parton Imagination Library was shared. Duhrkopf also shared that she has done numerous presentations and assisted in writing grants to assist in funding the project.
3. **Public Input** none
4. **Next Meetings:**
 - May 18, 2023, 11:00 AM New Opportunities & Zoom
 - June 15, 2023 11:00 AM New Opportunities & Zoom
 - July 20, 2023 11:00 AM New Opportunities & Zoom
5. **Adjournment (Action)** Shaffer made a motion to adjourn at 11:57 Weber seconded the motion, meeting adjourned.

Minutes respectfully submitted by: Cindy Duhrkopf and Alisa Olson