

Partnerships 4 Families  
November 16, 2018  
Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Chad Wittrock, David Brown, Genelle Deist, Heidi Clark, Ann Semprini and Area Director Cindy Duhrkopf  
Excused: Karen Gotto, Sarah Zach  
Guest: None

Quorum was met.

Chair, Chad Wittrock called the meeting to order at 10:33 a.m.

Deist made a motion to approve the agenda, Semprini seconded the motion. The Agenda was approved.

Minutes of the previous meeting were reviewed by the Board. Brown moved to approve the minutes as written and Semprini seconded the motion. All voted in favor.

Public Input: None

#### **AREA DIRECTORS REPORT**

**Statewide Area Directors Meeting:** October 10<sup>th</sup> and October 3<sup>rd</sup> 20<sup>th</sup> Year Celebration update will be provided at the meeting.

**State ECI Board Meeting:** January 2019

**Early Childhood Stakeholders Meeting:** December 11, 2018

**Western Iowa Area Directors Meeting:** November 27, 2018

**Early Childhood Task Force meetings:** October and March

**Early Childhood Formula:** Phase in over 4 years (Base 5%, 0-5 Pop 35%, 185% of FPL 0-5 6-%)  
Will begin in FY19

**Social Media/Facebook:** Continue to promote items every Tuesday or more often

**Preschools:** Within the agenda this month

#### **H.O.P.E.S.:**

- Encouraging programs to increase enrollment
- Three regional meetings
- Received ASQ & PICCLO kits from MIECHV for free Total Value \$1200.00
- 5 of 8 staff have passed the Institute for Family Support Professional. Three are working through the modules. Not yet a state requirement. Will be given one year to complete when finalized.
- Tracking LSP reporting

#### **Child Care:**

Greene County	Continuing outreach, new center has opened 70 slots
Manning	Committee working on B/A School, attended 3 meeting
Stuart	Brought community back together, possible B/A School, 2 <sup>nd</sup> meeting being planned with core group
Iowa AEYC/Chapter	Meeting being held Nov 7 <sup>th</sup>

Huge training need for our entire area.

## **Board Support**

- Would like 4 more board members
- Audit first part of January 2019

**EC Collaboration:** Attempting to engage new partners

**Area Director PD:** Developing system of electronic record books

**P4F Board PD:** Needs Assessment and Designation Process

**Area Director Schedule:** Grandson #3 is due December 23<sup>rd</sup>, I will take some time off for that and I am scheduled to be off the week between Christmas and New Year.

**Board Member Recruitment:** Outreach has been done to a member of the Audubon Co Board of Health and to the Board of Supervisors in our area to appoint someone.

## **Old Business**

Allocation of Carry Forward to fill Gaps was discussed based in ECTF Conversations/ Circle of Control discussion. A list of options was presented by Duhrkopf for training and development needs of the area. After discussion Semprini made a motion to support funding for stipends to ECRS 3, a Med Administration class, a leadership training for child care center directors, and printing of books for the Iowa Early Learning Standard and the updating of the P4F Website. Not to exceed \$15,000. Deist seconded the motion. Wittrock abstained. All were in favor, motion passed.

20 year Celebration promotion will take place on designated days with early childhood providers wearing t-shirts promoting the importance of early childhood and a few special mugs for individuals who are serving children within the area.

## **New Business**

Designation Process and Needs Assessment was touched on briefly in how the discussion that took place at the ECTF will flow into our needs assessment. Duhrkopf will also attend the county CHNA HIP meetings to seek input.

Preschools and Preschool Support was discussed. Two preschools are no longer participating in the assistance program due to changes or neglect in getting QRS completed. Also a low number of families are participating this year.

P4F Policies and Procedures was reviewed Brown made a motion to accept the P4F Policies and Procedures, Semprini seconded the motion. All were in favor motion passed.

## **Financial Report and Business**

Financial Reports and vouchers were reviewed. Deist made a motion to approve the financial reports and vouchers Brown seconded the motion. All were in favor reports and vouchers were approved.

Semprini made a motion to adjourn the meeting, it was seconded by Deist, the meeting was adjourned at 12:00 PM

Next Meetings

January 18, 2019 10:30-Noon New Opportunities Room D

Minutes Respectfully submitted by: Cindy Duhrkopf