

Partnerships 4 Families

May 19, 2017

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Chad Wittrock, Diane Riggert, Teresa Ball, Sara Zach, Marilyn Tilley, Genelle Deist, Area Director Cindy Duhrkopf

Excused: Dawn Rudolph, Keith Pedersen, Amy Carpenter, Karen Gotto

Guest: Trisha Christensen, Jeanie Running, Kassie Ruth, Tony Reed, Sara Miller, Jo Rasmussen, Peggy Dentlinger, Cindy Partlow, Beth Walters, Deb Martens, Jeanne Schwab

Quorum was met

Chair, Teresa Ball called the meeting to order at 10:40 a.m. Members introduced themselves and welcomed guests.

Tilley made a motion to approve the agenda, Wittrock seconded the motion. The Agenda was approved.

Minutes of April 21, 2017 meeting were reviewed by the Board. Riggert moved to approve the minutes as written and Wittrock seconded the motion. All voted in favor.

Public Input none

AREA DIRECTORS REPORT

Statewide Area Directors Meeting: September 12, 2017

Will start having webinars between state meetings

State ECI Board Meeting: June 2, 2017

Early Childhood Stakeholders Meeting: May 11-not attending review of ECI AD

Western Iowa Area Directors Meeting: July 11

Early Childhood Task Force meetings: June 12-15

Core Services Committee: Pulled back in for evaluation of survey

Early Childhood Formula: Phase in over 4 years (Base 5%, 0-5 Pop 35%, 185% of FPL 0-5 6-%)

Social Media/Facebook: Continue to promote items every Tuesday or more often

Early Childhood Brochures: updated and being dispersed to area programs, libraries, city halls etc.

Early Childhood Task Force Meeting: May meetings will focus on Connections Matter and child population/enrollment at preschools, child care and home visitation

1000 Books before Kindergarten: Will do one last push with materials and bags to all libraries, child care centers and home visitation programs.

Preschools:

- Approximately 150 children participated at 8 preschool sites.
- Will start the tuition assistance process for FY18 in June

H.O.P.E.S.:

- Encouraging programs to increase enrollment
- Attended Prevent Child Abuse Conference

Child Care:

- Community Need Plan in Greene County moving forward, Small group presentation was well attended by community leaders.
- Working with any contacts regarding increasing child care slots

Board Support

- Evaluation of fiscal agent and employer of record, four meetings
- Electronic materials back up

Area Director PD: Seeking training regarding record maintenance.

FY18: Applications due May 4th, meeting May 19th if Governor has signed will get contracts out right after meeting.

P4F Board PD: Changing of Fiscal Agents

Fiscal Agent contract will go to CIJDC, *State has been notified, checks will be routed to them, *Establishing a payment routing schedule with CIJDC, *Release preliminary funds to CIJDC in June, *Final carryforward released after last checks, *Employer forms to be filled out, *agreement outlining arrangement being developed

Area Director Schedule: Will be taking time off in May/June when grandson arrives, will have access to email while gone.

Old Business

Board Member Recruitment, Duhrkopf presented the board with an application from Dr David Brown with ISU Extension. Zach made a motion to accept the application of Dr David Brown to the board, Riggert seconded the motion. All were in favor. Board members also provided Duhrkopf with other names to contact. She will continue to pursue a board of supervisor from Audubon or Carroll counties.

Office Transition is proceeding. Tony Reed and Kassie Ruth were present to address any questions the board may have about the move of fiscal agent services and employer of record for the area director to Central Iowa Juvenile Detention Center. To begin the process Duhrkopf made the recommendation that some funds be moved to CIJDC to allow them to open an account while we wait for year end. Wittrock made a motion to release a check for \$5000 of the projected FY17 carry forward funds, Deist seconded the motion. All were in favor, motion passed. Duhrkopf will request a check be written and sent to CIJDC as soon as possible.

New Business

FY18 Funding Levels will be \$404,166.00 of School Read and \$59,900.00. Carryforward is estimated at \$25,000.

FY18 Program Proposals were presented and the following allocation and motioned were made.

	Requested	Allocated	Motion-	2nd	Passed
HOPES----Carroll	\$ 123,370.93	\$105,000.00	Zach	Riggert	Passed
HOPES-----Greene	\$ 96,129.98	\$81,000.00	Zach	Riggert	Passed
HOPES---- Guthrie/Audubon	\$ 108,000.00	\$91,000.00	Zach	Riggert	Passed
P4F Preschool	\$ 70,000.00	\$69,586.00	Wittrock	Riggert	Passed
Dental Screenings New Opp	\$ 17,000.00	\$6,000.00	Wittrock	Tilley	Passed
Dental Screenings Webster Co	\$ 3,750.00	\$2,000.00	Wittrock	Tilley	Passed
Child Care Project	\$ 71,561.00	\$71,360.00	Riggert	Tilley	Passed
CCR&R Reach for the Stars	\$ 2,000.00	\$2,000.00	Riggert	Tilley	Passed
Child Care WAGE\$ Iowa	\$ 27,500.00	No funds	Wittrock	Riggert	Passed
Area Dir & Board Expenses	\$ 60,120.00	\$60,120.00	Wittrock	Deist	Passed

Other Business-None

Financial Report and Business

Financial Reports and vouchers were presented. Riggert made a motion to accept the vouchers, Ball seconded the motion. The vouchers were approved.

Wittrock made a motion to adjourn the meeting, Riggert seconded; the meeting was adjourned at noon.

Next Meetings

June 16, 2017 10:30-Noon New Opportunities Room D

July 21, 2017 10:30-Noon New Opportunities Room D

No August Meeting

The meeting ended at 12:00 PM Minutes respectfully submitted by: Marilyn Tilley