

Partnerships 4 Families

April 18, 2024, 11:00 AM

Meeting location: New Opportunities, Inc. Carroll Room D and Via Zoom

Members present: Chris Lee, Trevor Nunn, Paige Den Adel, Margee Shaffer, Alisa Olson, Ann Semprini, Joshua Strehle, Char Bitner, Schyler Bardole and Area Director Cindy Duhrkopf

Excused: Heath Hansen, Tonya Weber

Guest: Jo Rasmussen, Trisha Christensen, Jen Macke, Monica Neumann

Quorum was meet.

Chair Nunn called the meeting to order at 11:00 AM.

Introductions were made of the board members and guests.

Approval of Consent Items: A motion was made by Shaffer to approve the agenda, seconded by Semprini, all were in favor, the agenda was approved.

Strehle made a motion to approve the minutes of the last meeting, Bintner seconded, all were in favor, the minutes were approved. The financials were presented and Duhrkopf provided information about the lack of carryforward going into FY25. Schaffer made a motion to approve the financials, Strehle seconded the motion, all were in favor, financials were approved.

Board Member Recruitment and Terms, Duhrkopf shared that Amy McGinn has submitted an application for board membership. Semprini made a motion to accept McGinn with a term starting in July 2024, Olson seconded the motion, all were in favor, McGinn was approved for board membership.

Discussion and Action Items:

- a. FY25 projected funding allocations were shared. Duhrkopf had just received them the day prior to the meeting but determined that P4F will have \$5000 less in funding due to the formula's used to allocate funding across the state. This and very little carryforward could lead to cuts to programs. Nunn asked that Duhrkopf let the programs know the situation that the P4F Board will be up against when allocating funding for FY25.
 - b. The ECI office has set a deadline of having budgets to them by June 1, 2024. This date had changed two times from July 15 to June 15 and now July 1. Duhrkopf will get items submitted following the May 16th board meeting.
 - c. Duhrkopf submitted the proposed budget for FY 25 for activities related to the management of the P4F Board, including keeping Central Iowa Juvenile Detention Center as the fiscal agent. Strehle made a motion to approve the costs for FY25 that include a 2.5% raise for the area director. Shaffer seconded the motion. The motion was accepted on a vote of 8-1. Nunn indicated that if needed the board still had the option to make changes if needed be at the May meeting.
 - d. Monica Neumann, HCCMS Finance and Project Assistant, shared a request for additional services in the current year to Keumper Pre-K program. She provided detailed information about the cost of services and needs. Nunn made a motion to approve the request for \$1500, DenAdel seconded the motion. All were in favor, motion carried.
 - e. Jo Rasmussen, provided a brief update from Our Community Health Foundation on the Dolly Parton Imagination Library and made a request for any additional funding the board may see fit to provide. Nunn made a motion to allocate \$2000 of funding to OCHF to be divided among the counties where there is need to cover costs. Semprini seconded the motion. All were in favor, motion carried.
- 2. Discussion and Updates in P4F Early Childhood Iowa Area**
- a. Duhrkopf indicated that program reports are available for board members review in the Google Drive. She has completed the on site contract reviews for FY24.
 - b. Trisha Christensen with the Child Care Project provided a brief update to the board due to time. She provided a highlight of each of the centers she works with. She has been

working closely with Nate Knepper and Cathy DeGeorge-Evans the HHS Licensing consultants. The board thanked Christensen for her dedication to the position.

3. Public Input none

4. Next Meetings:

a. May 16, 2024 11:00 AM New Opportunities & Zoom

b. June 20, 2024 11:00 AM New Opportunities & Zoom

c. July 18, 2024 11:00 AM If needed

d. August only Executive Committee will meet to approve the Annual Report

5. Adjournment (Action) Semprini made a motion to adjourn at 12:20 Bintner seconded the motion, meeting adjourned.

Minutes respectfully submitted by: Cindy Duhrkopf and Alisa Olson